



International Society of Endoscopic Spine Surgery (ISESS)

Third ISESS Executive Committee (EC) Meeting Minutes

EC Meeting Time					
September 1 st , 2018, 07:45 a.m– 08:45 a.m					
EC Meeting Location					
Meitetsu Inuyama Hotel 2F, Aichi, Japan					
EC Meeting Moderator					
Professor Limin Rong					
EC Meeting Attendees (Names are arranged in alphabetical order)					
Jayaswal Arvind	India		Kaixuan Liu	America	√
Eduardo Barreto	Brazil		Elmer Jose Arevalo Meceda	Philippines	√
Cheinmin Chen	Taiwan China	√	Karaeminogullari Oguz	Turkey	√
Gun Choi	Korea	√	Said Osman	America	
Bambang Darwono	Indonesia	√	S.M.Rohidas	India	√
Zhongliang Deng	China		Limin Rong	China	√
Luthfi Gatam	Indonesia		Sumito Shimizu	Japan	√
Ismail Gokyar	Turkey		Pornpavit Sriphirom	Thailand	
Dirk Gothel	Germany	√	Kuansongtham Verapan	Thailand	√
Stefan Hellinger	Germany	√	Shao Keh Hsu	Taiwan China	√
Shuxun Hou	China		Masatsune Yamagata	Japan	√
Fujio Ito	Japan	√	Petr Zelenkov	Russia	
Jin-Sung Kim	Korea	√	Yue zhou	China	
Chiheon Kim	Korea		Observers		
Hyeun Sung Kim	Korea	√	Kai-Uwe Lewandrowski	America	√
Zhenzhou Li	China				



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Secretary
Huiwen Li

Agenda		Discussion and Action
1	President's Address	Shuxun Hou, President of ISESS Executive Committee summarized the EC work since the second ISESS EC meeting hold in November, 2017. He also highlighted important issues that need to be further promoted by the current EC.(details please see the attachment)
2	Vote on the formal EC members	Twelve Executive Committee members who attended this meeting have voted their decision. All the nine observers have obtained 100% votes of "YES" and thus have been accepted as the formal members of Executive Committee.
3	Vote on the new EC observer	Executive Committee members who attended this meeting have voted their decision. One new Observer candidate have obtained more than 90% votes of "YES" and thus have been accepted as the Observer of Executive Committee.
4	ISESS Website Introduction	The secretary for ISESS, Huiwen Li introduced the usage of ISESS website, highlight some features of the homepage.(details please see the attachment)
5	First ISESS Annual meeting financial report	Prof.Limin Rong, reported the first ISESS Annual Meeting financial expenditure. The conference funds is totally 5 million RMB. Most of them were from the exhibition sponsors, about 4.8 million RMB. The rest were from registration fee, about 275 thousand RMB. All of the funds were spent in conference preparation, advertisement and conference services. The final expenditure was approximately balanced with the income.(details please see the attachment)



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6	Review the preparation of 2nd ISESS Annual Meeting	Dr. Fujio Ito, Chairman of the 2 nd ISESS Annual meeting, reported the preparation work for the ISESS 2018 Second Annual Meeting.(details please see the attachment)
7	Preparation of 3rd ISESS Annual Meeting	Dr.Kuansongtham Verapan, Chairman of the ISESS EC Academic Committee (2018-2019), presented the preparation work for the ISESS 2019 Third Annual Meeting, which will be hosted in Chiang Mai, Thailand, 28-30th, November, 2019. He sincerely welcome all the ISESS EC members and members to attend the meeting. In order to meet most of the requirements of the board members present in Japan, the date for the upcoming Third Annual Meeting haven't been decided. After checking all possibilities and dates of parallel running spine surgery conventions, the meeting time will be changed to 6-9th, November, 2019.(details please see the attachment)
8	Vote on the Chairman of the second Education Committee	Professor Gun Choi has great academic accomplishments. All Executive committee member agree the propose that Prof.Gun Choi will be the Chairman of second Education Committee.
9	New member development plan	Professor Kuansongtham Verapan from Thailand expressed his hope that 100 local Thailand society members include orthopedists and neurosurgeons could make contribution to the development of ISESS. Professor Elmer Jose Meceda from Philippine said a study group for endoscopic spine surgery is organized by them, 30 professors and young neurosurgeons could become ISESS members. Professor Bambang Darwono from Indonesia, Professor S.M.Rohidas from India and Professor Jinsung Kim from Korea also expressed their wish to do their best to promote International collaboration for the development of ISESS.



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Agenda		Discussion and Action
10	Decide the country host the 4th ISESS Annual meeting	Professor Kaixuan Liu express his willingness to hold the 4 th ISESS Annual meeting in America. All participants totally agree to his proposal. Prof.Kaixuan Liu will present their preparation work of ISESS 2020 fourth Annual meeting in the fourth ISESS EC meeting in 2019.
11	Founder's address	Professor Kaixuan Liu, the founder of ISESS, addressed that ISESS is an exciting society for it is union and the only society focus on endoscopic spine surgery, in last two years, under the leadership of professor Hou, professor Rong, professor Ito, ISESS successfully organized two annual meetings, he hope we can continue to work out together for the next year annual meeting in Thailand and the fourth annual meeting in 2020, USA .
12	Meeting closed	



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ATTACHMENT:

Speech from Executive Committee President Professor Shuxun Hou, MD

Dear ISESS Executive Committee members:

I apologize that I will not be able to attend this meeting organized by Professor Fuji Ito in Japan, however I imagine that it will be a great success. Please allow me to entrust Professor Limin Rong to preside over the 3rd Executive Committee meeting.

At our 2nd meeting in Guangzhou in 2017 we made the following four decisions:

1. Seven observers were accepted by the Executive Committee.

They are respectively from Japan, Russia, China, Indonesia, India, South Korea, the Philippines, and Thailand.

2. The ISESS Executive Committee By-Laws was approved by all members.

3. The Education Committee was established with Dr. Gun Choi elected as the chairman of the Committee.

4. Dr. Verapan, a representative from Thailand was voted to host the 3rd ISESS meeting.

The members at the meeting also suggested that each Executive Committee



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member to actively recruit ISESS members in their own countries. Dr. Barreto from Brazil has done a great job by successfully establishing an Endoscopy Task Force in Brazil to promote the standards advocated by ISESS. This is a very effective approach to strengthen our team. I hope that all of us can actively engage new members in our own countries like Dr. Barreto did in Brazil.

ISESS now has its own website and Ms. Huiwen Li will introduce the website login and its key features. The website is to serve our members and provide the latest developments of our society and endoscopic technology. All members will be able to browse the website and upload/download content as needed.

According to the ISESS rules, last year's observers will be accepted as the official members of the Executive Committee at this meeting. Qualifications of an observer candidate from the United States will be discussed. We will also decide on the hosting country and the organizer of the 4th ISESS Annual Meeting in 2020. Lastly, the Chairman of the 3rd Annual Meeting Education Committee will be elected.

Since the establishment of ISESS, all the members have been actively engaged and contributed many excellent suggestions to make ISESS successful. Again, I would like to take this opportunity to express my gratitude to all of you.

President of ISESS Executive Committee

Prof. Shuxun Hou, MD



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Speech from Chairman of the second ISESS Annual meeting Professor Fujio Ito, MD

During this conference, we can observe six live surgeries directly in the operation rooms, and many doctors can observe via the image delivery system. You can ask questions and make comments during surgeries. Also, 61 subjects will be reported from 14 countries. Japan 14, Korea 13, China 13, Taiwan 7, Turkey 4, India 2, Thailand 1, Indonesia 1, America 1, German 1, Mongolia 1, Nepal 1, Brazil 1, Hong kong 1. We made individual presentations for more than ten minutes, and we made careful consideration so that the contents are sufficiently conveyed.



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Group photo for all the members and observers who attended this meeting.



EC members and observers who attended this meeting



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